



# Graduate Studies

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## Course Selection

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**HEALTH SERVICES ADMINISTRATION**

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**PUBLIC HEALTH**

[Course Descriptions](#) | [Program of Study \(2017 cohort\)](#) | [Program of Study \(2016 cohort\)](#)

If you have questions about your program of study, please contact your faculty advisor or Amber Taylor at [ataylor1@rollins.edu](mailto:ataylor1@rollins.edu) or 407.646.1568



**LOCATIONS**

**Rollins Evening Admission**

311 West Fairbanks Ave.  
Winter Park, FL 32789  
Phone: 407.646.2037

**Rollins Evening Advising**

Carnegie Hall  
Rollins College  
Phone: 407.646.2232

**Senior Courses, SAT Prep and Certificate Programs**

411 East Fairbanks Ave.  
Winter Park, FL 32789  
Phone: 407.646.1577

[Directory](#)



# Registration Dates

Students who entered Fall 2016 and have not yet met with an adviser are required to do so prior to registration. All other students are encouraged, but not required to meet with their adviser each term. You may make a telephone or office appointment by calling the Holt School Office at 407-646-2232. [List of Advisors](#)

Mandatory Pre-registration Check-In	Opens <b>October 18</b> , 12:00 p.m. Check-in instructions provided in FoxLink. <a href="#">Registration Instructions</a>
Online registration begins at noon on the published first date of each registration period and ends at midnight on the last published date. Staff support is available noon until 6:30 p.m. on the first day and 8:30 a.m. - 5:00 p.m. for the remainder of the registration period.	
October 25	<b>Undergraduate Senior Registration:</b> Degree-seeking Holt students with a declared major and 90+ <i>earned</i> hours at the time of registration are permitted to participate in priority registration.  <b>Graduate Programs:</b> Applied Behavior Analysis and Clinical Science, Education, Health Services Administration, Human Resources, and Liberal Studies.

October 25-28	<b>Graduate Counseling only</b>
October 27	<b>Registration for Current Degree-seeking Students:</b> Priority registration for degree-seeking students with a declared major and fewer than 90 earned semester hours at the time of registration. Registered seniors may add/drop during this period.
November 1	<b>Registration for authorized new, returning, and nondegree-seeking students:</b> Complete applications are required for new and returning students and include the application form/fee, official transcripts from all previously attended institutions, and all documentation required for international students. New students will receive a letter with authorization to contact the Holt School Office for a registration appointment. Students completing applications after the new student registration will be contacted by a program adviser and permitted to register during the late registration period.
Nov 17-22	Administrative review and enrollment census. Low enrolled courses may be canceled at this time.
January 18, 2017	<b>Payment Deadline:</b> Full tuition payment must be received by the Holt School or Bursar's Office prior to 5:00 p.m. A low-cost payment plan is available. Please refer to payment instructions.
January 14	<b>Undergraduate New Student Orientation</b> Location and time: TBD



**LOCATIONS**

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311 West Fairbanks Ave.  
Winter Park, FL 32789  
Phone: 407.646.2037

**Rollins Evening Advising**



# Tuition Due Dates

Tuition deadline for all programs except Counseling: **Wednesday, January 18, 2017 at 5:00 p.m.**

Tuition deadline for **Counseling**: Tuesday, January 17, 2017 at 5:00 pm

## Rates:

- Undergraduate programs - \$456 per semester hour.
- Counseling - \$606 per semester hour.
- Applied Behavior Analysis in Clinical Science - \$575 per semester hour.
- Education - \$525 per semester hour.
- Health Services Administration - \$598 per semester hour.
- Human Resources - \$615 per semester hour.
- Liberal Studies - \$461 per semester hour.
- Public Health - \$598 per semester hour.

## Quick Links

- [Quick Pay](#)
- [Financial Aid](#)
- [Office of the Bursar](#)
- [FACTS Payment Plan](#)

## Refund Schedule

All withdrawals must be submitted in writing to the Holt School Office or Graduate Coordinator. Tuition credit is first applied to existing unpaid balance. No refunds after published dates.

### Refund Schedule - full term courses only

100% January 18-24 -During drop/add period  
75% January 25-30  
50% January 31-February 6

### Intensive courses

Withdrawal and refund deadlines will differ for courses offered on an intensive format. Generally, 50% for withdrawal before the second scheduled class meeting.

## Payment by Financial Aid

Financial aid recipients who have received the Rollins award letters may defer all or part of their payment (depending on the award) until the aid becomes available. Deferment of tuition for financial aid applicants is an extension of the payment due date. It is NOT a guarantee of eligibility for financial aid. Students are ultimately responsible for the full cost of tuition and fees. The amount of financial aid that is reflected on the student account on the date of registration is what the Holt School will consider when reviewing payments. Students have the responsibility to determine and pay any remaining balance prior to the payment deadline in order to avoid additional late payment fees. Students who anticipate financial aid and subsequently learn that aid has been reduced, denied, or withdrawn must either pay the full tuition balance or complete a written request to be withdrawn without financial penalty by the end of the first week of classes in order to avoid being held financially responsible for their classes and late payment fees. The Holt School is not involved or aware of decisions regarding the status of student aid and does not automatically withdraw. The student has responsibility for this. There is important Information About Making Schedule Changes for Florida Bright Futures Recipients.

## Payment by Corporate Sponsor

Some employers have a billing agreement with the Rollins College Office of the Bursar. Students attending under one of these agreements must have a signed, authorized form on file in the Bursar's Office at the time of registration in order to defer tuition payment. If the original form is not on record at the time of registration, the student may register by paying 25% of tuition due plus fees.



# Calendar

January 18	Term Start for Holt undergraduate and Holt graduate programs* Tuition Due by 5:00 p.m. <a href="#">Payment Schedule</a> See <a href="#">Policy</a> for additional information regarding attendance and refunds.
January 20	Last day to submit independent study proposals. Student should be aware that some academic departments have earlier submission deadlines. The Holt School will defer to the departmental deadline in such cases. <a href="#">Undergraduate Independent Study Form</a>
March 13-19	Spring Break
April 4	Last date to withdraw without academic penalty
April 12-26	Course and Instructor Evaluations
May 9	Term End for Holt undergraduate and Holt graduate programs
May 10 at 9am	Grades Due for Graduating Students

May 13                      Spring Graduation Ceremony at 10:00 a.m.

May 15 at 9am              Grades Due for All Other Students

May 18                      Grades Available for Viewing

*\*Note:* The Graduate Counseling Program follows an [alternate academic calendar](#).

## Fox Day

Holt School classes will meet as scheduled on the date identified to be Fox Day, but will be adjusted to accommodate a picnic from 5:00 - 8:00 p.m. on the Mills lawn.

Early classes will meet from 4:00 - 5:00 p.m.

Later classes will meet from 8:00 - 9:15 p.m.

## Registration Dates

Check-In opens: October 18 at noon.

Registration starts:

### **Graduate:**

All students: October 25 at noon

### **Undergraduate:**

Declared students with 90 or more EARNED hours: October 25 at noon

Declared students with 90 or less earned hours: October 27 at noon

Undeclared, non-degree seeking, and new students: November 1 at noon

Audit Students: January 18

*Note: By registering, students agree to accept full responsibility for the payment of tuition and fees. If a payment is not fulfilled or returned for insufficient funds or no approval by credit, students also agree to pay all fees associated with collection of due funds, including collection costs and attorney's fees.*





# Graduate Counseling Calendar

This calendar applies only to the Graduate Counseling program.

All other programs, [please click here](#) for the academic calendar.

## Spring 2017

January 17	Term Start for Graduate Counseling program. <a href="#">Tuition Due date</a>
January 20	Last day to submit independent study proposals.
March 13-19	Spring Break
April 4	Last day to withdraw without academic penalty
May 1	Term End for Graduate Counseling program.
May 10 at 9am	Grades Due for Graduating Students

May 13	Spring Graduation Ceremony at 10:00 a.m.
May 5 at 9am	Grades Due for All Other Students
May 18	Grades Available to students

## Fox Day

The Graduate Counseling program does not adjust class schedules for Fox Day. Classes will meet as regularly scheduled.

## Counseling Registration Dates

**Check-In opens:** Tuesday, October 18 at noon

**Registration starts:** Tuesday, October 25 at noon

**Registration closes\*:** Friday, October 28 at 5 p.m.

\*Foxlink registration will reopen in mid-November once course adjustments have been made.



### LOCATIONS

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Senior Courses, SAT Prep and Certificate Programs

# Rollins College Hamilton Holt Graduate Studies Spring 2017 Schedule of Classes

Schedule updated on:  
09/18/2017 05:14:00 PM

Hamilton Holt Check-In opens: Tuesday, October 18 at 12:00 Noon.

Graduate Registration will begin: Tuesday, October 25 at 12:00 Noon.

Students can complete the check in process and register for classes via FoxLink.

Students will not be permitted to register until they have completed the Check-In process in FoxLink.

If you have difficulty logging into FoxLink, please contact the Help Desk at 407-628-6363.

Visit [www.rollins.edu/evening/academics/class-schedules/registration.html](http://www.rollins.edu/evening/academics/class-schedules/registration.html) for registration instructions. If online registration is closed or you have a question regarding your program of study, please contact Graduate Studies at [graduatestudies@rollins.edu](mailto:graduatestudies@rollins.edu) or 407.646.1568.

[Term Calendar](#)

[Counseling Calendar](#)

[Course Descriptions](#)

[Syllabi](#)

[Payment deadline](#)

[Textbook  
Lookup](#)

M = Monday T = Tuesday W = Wednesday R = Thursday F = Friday S = Saturday U = Sunday  
MW = Monday & Wednesday TR = Tuesday & Thursday

## Counseling

Status	Seats Available	Course	Course Title	Hours	Course Format	Time	Days	Location	Instructor	Pre-Reqs/Comments
Open	2	10714 CPY 525 1	Counseling Theories and Proces	3		6 :45-9 :15P	T	CSS 230	A Schefstad	
Filled	0	10715 CPY 525 2	Counseling Theories and Proces	3		4 :00-6 :30P	W	CSS 229	B Bertram	
Filled	0	10716 CPY 525 3	Counseling Theories and Proces	3		6 :45-9 :15P	W	CSS 229	S Ali	
Filled	-1	10726 CPY 530 1	Theories of Personality	3		4 :00-6 :30P	T	CSS 226	D Paladino	
Filled	0	10727 CPY 530 2	Theories of Personality	3		4 :00-6 :30P	W	CSS 226	D Paladino	
Open	3	10728 CPY 530 3	Theories of Personality	3		6 :45-9 :15P	W	CSS 226	A Schefstad	
Filled	-1	10729 CPY 555 1	Family/Rela Coun:Thera Modal	3		4 :00-6 :30P	M	CSS 229	K Norsworthy	
Filled	0	10730 CPY 555 2	Family/Rela Coun:Thera Modal	3		4 :00-6 :30P	T	CSS 229	K Norsworthy	
Open	1	10731 CPY 555 3	Family/Rela Coun:Thera Modal	3		6 :45-9 :15P	T	CSS 229	K Norsworthy	
Open	12	10732 CPY 557 1	Couples & Marriage Therapy: Th	3		6 :45-9 :15P	W	CSS 231	B Bertram	
Open	1	10733 CPY 565 1	Individ/Group Assess & Treat	3		4 :00-6 :30P	M	CSS 226	K Baldwin	\$60 course materials fee.
Filled	0	10734 CPY 565 2	Individ/Group Assess & Treat	3		6 :45-9 :15P	M	CSS 226	K Baldwin	\$60 course materials fee.
Filled	-1	10735 CPY 601 1	Human Sexuality:Therapy/Coun	3		4 :00-6 :30P	T	CSS 230	S Ali	
Filled	0	10736 CPY 601 2	Human Sexuality:Therapy/Coun	3		6 :45-9 :15P	T	CSS 226	T Schiffrer	
Filled	0	10737 CPY 602 1	Human Growth & Devel	3		4 :00-6 :30P	M	CSS 230	K Page	
Filled	0	10738 CPY 602 2	Human Growth & Devel	3		6 :45-9 :15P	M	CSS 230	K Page	
Open	4	10739 CPY 699 1	Master Therapists Series	0		08:00-5 :00P	S	BUSH 176	K Norsworthy	Meets February 4, 2017, 8 am - 5 pm.
Open	19	10740 PSY 660 1	Fld Exp in Cnslg & Soc Jus Adv	1		TBA	TBA		K Baldwin	Restricted to students who entered in the Fall 2014 cohort.
Open	4	10741 PSY 660 2	Mental Health Pre-Practicum	1		TBA	TBA		K Baldwin	Restricted to students who entered in the Fall 2015 or Fall 2016 cohorts.
Open	13	10742 PSY 661 1	Social Justice Pre-Practicum	1		TBA	TBA		K Baldwin	Restricted to students who entered in the Fall 2015 or Fall 2016 cohorts.
Filled	0	10743 PSY 695 1	Internship II			09:00-11:30A	M		A Homrich	Corequisite CPY 699. Flat tuition rate of \$1818.
Filled	0	10744 PSY 695 2	Internship II	5		6 :45-9 :15P	T	CSS 231	D Paladino	Corequisite CPY 699. Flat tuition rate of \$1818.
Open	1	10745 PSY 695 3	Internship II			4 :00-6 :30P	W		A Homrich	Corequisite CPY 699. Flat tuition rate of \$1818.

## Education

Status	Seats Available	Course	Course Title	Hours	Course Format	Time	Days	Location	Instructor	Pre-Reqs/Comments
Filled	-2	10774 EDU 501 1	Socio Foundations Education	3		4 :00-6 :30P	W	CSS 232	W Brandon	
Cancelled	0	10775 EDU 504 1	Psych Foundations Education	3		TBA	TBA			
Filled	0	10780 EDU 512 1	Instr Lrng & Classr Mgmt: Elem	3		6 :45-9 :15P	M	CSS 222	J Hewit	
Open	2	10781 EDU 522 1	Instr Lrng & Classr Mgmt: Sec	3		4 :00-6 :30P	T	CSS 232	J Hewit	Corequisite EDU 535. Prerequisites (2 of 4): EDU 501, EDU 504, EDU 513, and EDU 580
Open	2	10784 EDU 533 1	Student Teach: Elementary	6		TBA	TBA		M Fadool	Corequisite EDU 540

Open	2	10785 EDU 534 1	Student Teach: Secondary	6		TBA	TBA		M Fadool	Corequisite EDU 540
Open	2	10776 EDU 535 1	Reading in the Content Areas	3		4 :00-6 :30P	M	CSS 222	A New	Corequisite EDU 522. Prerequisites (2 of 4): EDU 501, EDU 504, EDU 513, and EDU 580
Open	4	10782 EDU 540 1	Seminar in Classroom Mgmt.	3	Blended	4 :00-6 :30P	W	CSS 222	M Fadool	Corequisite EDU 533 or EDU 534. May be taught in blended format - mandatory orientation first day of class. Virtual class meeting dates will be announced at orientation.
Open	2	10777 EDU 545 1	Orient to Int'l Studies:China	1		1 :00-2 :00P	F	CSS 222	J Yu	Acceptance into Field Study Required; register with Holt School
Open	1	10778 EDU 545 2	Orient Int'l Stdy: Netherlands	1		1 :00-2 :00P	F	CSS 232	H McLaughlin	Acceptance into Field Study Required: register with Holt School
Open	3	11087 EDU 567 1	Inclusive Schools & Commun	3		4 :00-6 :30P	W	CSS 231	J Hewit	
Open	1	10787 EED 519 1	Integrated Arts Elem Classroom	3	Blended	4 :00-6 :30P	R	CSS 232	S Swallow	May be taught in blended format - mandatory orientation first day of class. Virtual class meeting dates will be announced at orientation.
Open	1	10788 EED 566 1	Teaching Elem Soc Studies	3		4 :00-6 :30P	T	CSS 222	C Fielder	
Open	2	10789 EED 567 1	Health & PE Pgms Elem Schools	2		6 :45-8 :00P	T	ASC 109	R Morris	
Open	2	10790 RED 568 1	Different in LA & Content	3	Blended	6 :45-9 :15P	W	CSS 222	A Griner	Prerequisite: RED 509. May be taught in blended format - mandatory orientation first day of class. Virtual class meeting dates will be announced at orientation.
Open	2	10791 RED 577 1	Accomplishment in Reading	3	Blended	TBA	TBA		A Griner	Prerequisite 3 of 4: RED 509, RED 575, RED 568, RED 569. May be taught in blended format - mandatory orientation first day of class. Virtual class meeting dates will be announced at orientation.

#### Health Professions

Status	Seats Available	Course	Course Title	Hours	Course Format	Time	Days	Location	Instructor	Pre-Reqs/Comments
Open	2	10975 BACS 521 1	Experimental Analysis Behavior	4		6 :45-9 :15P	M	BUSH 208	S Kincaid	
Open	2	10976 BACS 531 1	Comparative Rsch Design & Stat	4	Blended	6 :45-9 :15P	R	BUSH 208	D Richard	Blended
Open	2	10977 BACS 537 1	Behavioral Psychopharmacology	4		6 :45-9 :15P	T	BUSH 208	S Kincaid	
Open	12	10978 BACS 541 1	Behav Intervnt I: Applications	4		6 :45-9 :15P	W	BUSH 208	S Freeman	
Open	5	10979 BACS 662 1	Professional Development II	2		6 :45-9 :15P	M	BUSH 277	A Williams	Alternating class dates with BACS 673 & 682/3.
Open	5	10980 BACS 673 1	Practicum III	2		6 :45-9 :15P	M	BUSH 277	S Freeman	Meets with BACS 682/3; alternating class dates with BACS 662
Open	7	10981 BACS 682 1	Thesis or Capstone II	2		6 :45-9 :15P	M	BUSH 277	S Freeman	Meets with BACS 673; alternating class dates with BACS 662
Open	8	10982 BACS 683 1	Thesis or Capstone III	2		6 :45-9 :15P	M	BUSH 277	A Williams	Meets with BACS 673; alternating class dates with BACS 662
Open	6	10983 HSA 530 1	Health Law Ethics Social Issue	4	Blended	1 :00-4 :00P	S	BUSH 210	N Niles	MHSA students only. Class dates: 1/28, 2/11, 2/25, 3/11, 3/25, 4/8, 4/22, 5/6. Blended.
Open	4	10988 HSA 530 2	Health Law Ethics Social Issue	4	Blended	1 :00-4 :00P	S	BUSH 210	N Niles	MPH students only. Class dates: 1/28, 2/11, 2/25, 3/11, 3/25, 4/8, 4/22, 5/6. Blended.
Open	6	10984 HSA 540 1	Apld Biostats/Rsch Health Svcs	4	Blended	09:00-12:00P	S	BUSH 210	I Kodzi	MHSA students only. Class dates: 1/28, 2/11, 2/25, 3/11, 3/25, 4/8, 4/22, 5/6. Blended.
Open	4	10989 HSA 540 2	Apld Biostats/Rsch Health Svcs	4	Blended	09:00-12:00P	S	BUSH 210	I Kodzi	MPH students only. Class dates: 1/28, 2/11, 2/25, 3/11, 3/25, 4/8, 4/22, 5/6. Blended.
Open	3	10986 HSA 650 1	Strategic Planning & Marketing	4	Blended	1 :00-4 :00P	S	BUSH 201	R Hotchkiss	Class dates: 1/28, 2/11, 2/25, 3/11, 3/25, 4/8, 4/22, 5/6. Blended.
Open	3	10987 HSA 655 1	Health Info Systms & Mgmt	4	Blended	09:00-12:00P	S	BUSH 201	M Chandler	Class dates: 1/28, 2/11, 2/25, 3/11, 3/25, 4/8, 4/22, 5/6. Blended.
Open	4	10985 HSA 660 1	Spc Tpcs in Health Svcs Admin	1	Blended	5 :30-7 :30P	F	BUSH 176	R Hotchkiss	Class dates: 1/27, 2/24, 3/24, 4/21. Blended.
Open	9	10990 MPH 610 1	Special Topics Public Health	1	Blended	6 :00-8 :00P	R	BUSH 102	J Johnson	Class dates: 1/27, 2/24, 3/24, 4/21. Blended.
Open	6	11173 MPH 630 1	Internship/Field Experience			TBA	TBA		R Morris	

#### Human Resources

Status	Seats Available	Course	Course Title	Hours	Course Format	Time	Days	Location	Instructor	Pre-Reqs/Comments
Open	18	11020 MHR 501 1	International HRM	4		6 :45-9 :15P	T	FAIRBK 116	D Rogers	
Open	10	11021 MHR 510 1	Organizatl Change & Developmnt	4		6 :45-9 :15P	W	FAIRBK 116	R Smither	
Open	9	11022 MHR 540 1	Management Consulting	4		6 :45-9 :15P	M	FAIRBK 116	E Mourino	
Open	9	11023 MHR 544 1	Conflict Management	4		6 :45-9 :15P	W	OLIN 319	R Bommelje	\$45 course materials fee.
Open	11	11024 MHR 553 1	Employment and Labor Law	4		6 :45-9 :15P	R	FAIRBK 116	M Houston P Muldowney	
Filled	0	11161 MHR 670 1	RSCH: Dev Employee Behav SME	2		TBA	TBA		T Pett	

#### Liberal Studies

Status	Seats Available	Course	Course Title	Hours	Course Format	Time	Days	Location	Instructor	Pre-Reqs/Comments
Open	13	10967 MLS 515D 1	Terrorism & Civil Liberties	4		6 :45-9 :15P	W	LODGE REEVES	E Smaw	
Open	11	10972 MLS 516A 1	MW: Chekhov: Comedy or Tragedy	2		6 :45-9 :15P	T	CSS 167	M DiQuattro	Meets Mar 20-May 9
Open	7	10973 MLS 516B 1	MW Thinking, Fast & Slow	2		6 :45-9 :15P	T	CSS 167	K Taylor	Meets Jan 24-Mar 7
Open	9	10966 MLS 520 1	Writing Self, Other, Culture	4		6 :45-9 :15P	W	BUSH 212	L Tillmann	
Open	1	11075 MLS 546F 1	Pilgrimage to Gandhi's India	0		TBA	TBA		M McLaren	Travel dates 12/29-1/12. By instructor approval only. \$3,100 fee.
Open	8	10968 MLS 603 1	Religion and Western Culture	4		6 :45-9 :15P	R	KMC 1	T French	
Open	10	10969 MLS 605 1	Milestones of Modern Science	4		6 :45-9 :15P	R	BUSH 202	P Bernal	
Open	20	10970 MLS 690 1	Seminar/Thesis Project	4		TBA	TBA			This course is placeholder registration for MLS

										690 - Thesis. A signed thesis proposal form must be completed and returned to the Holt School before the beginning of term, or you will be unregistered from this course.
Open	20	10971 MLS 691 1	MLS Thesis Extension	4		TBA	TBA			Prerequisite MLS 690. Flat tuition fee of \$922.